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| Final-EPFP-logo-3-18-10 MASSACHUSETTS EPFP APPLICATION BOOKLET **Please return a copy with a sponsor’s signature by mail or e-mail to:**   |  | | --- | | Laura Dziorny  Rennie Center for Education Research & Policy  114 State Street  Boston, MA 02109  [ldziorny@renniecenter.org](mailto:ldziorny@renniecenter.org) |   Applications for the 2019-20 program will be accepted on a rolling basis through  June 14, 2019. Interested applicants are encouraged to submit applications as  early as possible. *Preparing Leaders Since 1964*   EPFP is a program of: |

**EDUCATION POLICY FELLOWSHIP PROGRAM**

**APPLICATION**

We are pleased you are considering the Education Policy Fellowship Program (EPFP). EPFP is a ten-month professional development program that engages a diverse and collaborative community of strategic leaders to promote a deep understanding of equitable education policy. Participants in EPFP hold full-time positions in organizations working in education and related fields. Most fellows are supported by their employing agencies, although some fellows choose to seek external sources of sponsorship or pay for their own participation.

**THE FELLOWSHIP PROGRAM**

Fellows remain in their full-time positions and use their work environment as the context for examining important leadership and policy issues in their states and in the nation. EPFP activities are directed by on-site Coordinators.

EPFP brings Fellows and ideas together through a variety of on-site learning opportunities (such as seminars, informal discussions, site visits, skill development workshops, and individual or group projects), through electronic networking and information sharing, and through participation in a national conference during the Fellowship year that brings together Fellows from all program sites. The **Washington Policy Seminar** is the national meeting in March that increases Fellows' knowledge of national policy issues and processes and gives them a chance to explore the impact of national policy on their work.

Participation in EPFP focuses on three key strands of learning and practice: leadership, policy, and networking. It provides Fellows with a unique personal development laboratory for applying new insights and for developing new skills. Fellows have opportunities to:

(1) develop a broadened understanding of the policy process;

(2) hone their communications and decision-making skills;

(3) refine their potential for leadership; and

(4) expand their network of professional colleagues.

As a result, employing agencies are rewarded with better-informed and more skillful employees.

**PROGRAM FEES** **AND EMPLOYER SPONSORSHIP**

In general, each person’s employing agency–the sponsor–pays the base program fee of $3,200, travel costs to regional and national meetings, and any special site-specific programming fees. In addition, the employer provides release time for on-site and national activities. Fellows are not required to have a sponsoring employer, although most do.

**ELIGIBILITY AND SELECTION PROCESS**

EPFP invites your application if you have:

• a commitment to personal and professional development on behalf of children and youth;

• a track record for making things happen inside and across agencies/organizations;

• substantive work experience; and

• a bachelor's degree or its equivalent.

Most fellows (though not all) also have:

• a full-time professional position; and

• endorsement and financial support from an employer.

EPFP requires participation in on-site training activities which are generally, but not always, held at the conclusion of the normal work day. In addition, Fellows are expected to attend the national conference and one overnight retreat. Please consider these extra demands on your time in light of your current professional and personal schedule. If you cannot participate fully in EPFP, please do not complete the application.

**APPLICATION AND SELECTION SCHEDULE**

April EPFP application material distributed

May – June Applications returned to EPFP Coordinators

June – July Fellows notified of acceptance

August Fellowship program begins

Final selection of Fellows is made by EPFP Coordinators in consultation with the applicant’s sponsor.

For any questions related to the Massachusetts EPFP program or application please contact Laura Dziorny at 617-354-0002 (x1) or [ldziorny@renniecenter.org](mailto:ldziorny@renniecenter.org).

**RENNIE CENTER FOR EDUCATION RESEARCH & POLICY**

114 State Street **•** Boston, MA 02109

(617) 354-0002 **•** www.renniecenter.org

**EDUCATION POLICY FELLOWSHIP PROGRAM**

***APPLICATION***

## BIOGRAPHICAL DATA

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| NAME (plus any nicknames)  JOB TITLE  ORGANIZATION  WORK ADDRESS line 1  WORK ADDRESS line 2  WORK PHONE (area code + number)  WORK EMAIL ADDRESS  HOME ADDRESS (street, city, state, zip)  PERSONAL EMAIL ADDRESS  PREFERRED EMAIL ADDRESS (personal/work)  (This should be an address you check often)  CELL PHONE (area code + number)  BIRTH DATE (MM/DD/YY) |

**OPTIONAL INFORMATION**

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| RACE/ETHNICITY & SEX  HOW DID YOU LEARN ABOUT EPFP? |

**EDUCATION (Please cite most recent institution first)**

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| UNIVERSITY/COLLEGE | CITY, STATE | MAJOR FIELD | DEGREE | YEAR |
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**RECENT EMPLOYMENT EXPERIENCE (Please list current position first)**Please do not substitute your resume for this section

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| TITLE  DATES OF EMPLOYMENT  NAME & ADDRESS OF EMPLOYER  DESCRIPTIONS OF DUTIES & ACCOMPLISHMENTS |
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**EPFP OUTCOMES**

Please provide narrative responses of one page or less to each of the following questions focused on the personal and professional outcomes of EPFP. These responses are intended to provide a snapshot of your intentions regarding the program. We estimate that it will take no more than an hour to put together a response.

1. To enhance your capacity as a leader, what are your three learning priorities for this fellowship?

2. How would your participation in EPFP benefit you, your organization, and those that your organization serves?

**EDUCATION POLICY FELLOWSHIP PROGRAM**

***APPLICATION 2019-2020 PROGRAM YEAR***

***This page must be completed and signed, and the entire application mailed or emailed, for your application to be considered. If you do not have an employer sponsor, or if your employer will not be covering the full fellowship fee, please contact Laura Dziorny at*** [***ldziorny@renniecenter.org***](mailto:ldziorny@renniecenter.org)

***or (617) 354-0002 (x1) for an alternate endorsement form.***

**ENDORSEMENT: TO THE SUPERVISOR/EMPLOYING AGENCY REPRESENTATIVE**

The Massachusetts Education Policy Fellowship Program (EPFP) is a ten-month professional development program for individuals who seek to enhance their knowledge and develop their skills in education leadership and public policy. The program year begins in August with an overnight retreat in Ashland, Massachusetts. Fellows meet monthly in Boston on Tuesdays from September through June. Meetings include guest speakers and discussion among Fellows on topics related to leadership and education policy. Fellows also participate in a two-day tour focused on Massachusetts civil rights history, a full-day session at the State House, and a four-day conference in Washington, D.C. that brings together Fellows from around the country and gives them a chance to explore the impact of national policy on their work.

The EPFP program fee plus travel-related costs for regional and national meetings are paid by the employing agency and/or the Fellow. Your signature ensures (1) your employee's release time for full participation in the program and (2) payment of program-related costs. If you have any questions, please contact the Massachusetts EPFP Coordinator, Laura Dziorny, at ldziorny@renniecenter.org or (617) 354-0002 (x1).

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of Applicant (PRINT) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Applicant's Signature |

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Supervisor's Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor's Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor's Work Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor's E-mail Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_